

Constitution of Grievance Redressal Committee cum Discipline Monitoring Committee

Presiding Officer:

Dr. Salma Nasreen (Coordinator)

Members:

1. Dr. Rajashree Phukan
2. Mr. Abhijit Borpuzari
3. Dr. Kritanjali Konwar
4. Dr. Madine Hazarika
5. Dr. M.R. Dutta
6. Mrs. Nibedita Baruah
7. Mrs. Barnali Lahkar



A handwritten signature in blue ink, appearing to be the name of the Principal Incharge.

Principal Incharge
Sibsagar Girls' College
Sivasagar 785640
Assam



ESTD. 1964

Re-accredited by NAAC

Upgraded to Model Degree College by
RUSA, MHRD, Govt of India

SIBSAGAR GIRLS' COLLEGE

FOR THIRD CIRCLE OF NAAC ACCREDITATION

Minutes of Grievance Redressal Committee cum Discipline Monitoring Committee

From 2017 to 2022

SUBMITTED TO

NAAC

NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL



Date 5/4/2021

Objective of the meeting: To discuss about the grievance posted by a student in the grievance redressal box.

Members present in the meeting: -

- ① Dr. Salma Nazeem Salma Nazeem 5/4/2021
- ② Dr. Rajasree Phukan Rajasree Phukan 5/4/2021
- ③ Mr. Abhijit Barpujari Abhijit Barpujari
- ④ Dr. Kirtanjali Konwar Kirtanjali Konwar
- ⑤ Dr. Madini Hazarika Madini Hazarika
- ⑥ Dr. M. R. Dutta M. R. Dutta
- ⑦ Mrs. Nivedita Baruah Nivedita Baruah
- ⑧ Mrs. Banali Lakkar Banali Lakkar

~~Result of the meeting:~~

~~A decision was taken which is~~

~~as follows:~~

Nature of grievance: To ensure running water in the girls' toilets and repair of the incinerator for disposal of sanitary pads.

Outcome of the meeting: -

The members present in the meeting unanimously decided that a continuous supply of water was essential for which a rain water harvesting unit needs to be installed.

The members also decided to place the matter of repair of the incinerator to the Principal for an early action.

Date: 28/8/2022

Objective of the meeting: To discuss the grievance related matter

Members present in the meeting:

- ① Dr. Salma Khasreen Bhanu
- ② Dr. Rajyaarso Phukan
- ③ Mr. Abhijit Borpujari
- ④ Dr. Kartavyali Karmwar
- ⑤ Dr. Madini Hazarika
- ⑥ Dr. M.R. Dutta
- ⑦ Mrs. Ummedita Baruah
- ⑧ Mrs. Barnali Lakkar

Nature of the grievance: To improve the canteen facilities as suggested (by) in the complaint

Outcome of the meeting:

The members put forward a suggestion that the canteen committee members should monitor and advise the owner the canteen to improve these facilities and that students should find no room for complaint regarding the canteen.